

Boise Unitarian Universalist Fellowship
Program Ministry Council
Bulletin Board Guidelines
Fall 2010

The Seven Principles are alive and well at BUUF! We practice them every day in many different ways. As a result of collaborative work between the Interior Design committee, the Social Justice Teams, the BUUF Board of Directors and the Program Ministry Council we now have two beautiful bulletin boards in the north vestibule. The purpose of these two bulletin boards is to communicate to and educate ourselves, guests and visitors what is going on at BUUF.

Appropriate use of the bulletin boards:

The boards are for education of our events and programs at BUUF. For example: an explanation of upcoming classes within the Religious Exploration (RE) program such as the Coming of Age class for those in grade 7-9 grades and whom to contact if interested, or an announcement of upcoming Social Justice volunteer opportunities with Whittier Elementary school or the Interfaith Sanctuary and how to become involved.

The boards are for advocacy for our UU place in the larger world. For example: the Rainbow Outreach Team wants to highlight the LGBTQ Q (Lesbian, Bisexual, Trans-Gender, Queer and Questioning) community's Coming Out Week which is celebrated Oct. 9-16th. Watch for information about ways to support, advocate and celebrate this week-long series of festivities.

We respectfully ask that fundraising efforts by committees find another place to advertise their efforts. Thank you!

Submission Guidelines

The contact person for submission is Nancy Harms, the BUUF office assistant. Her contact information is: nancy@boiseuu.org or by calling the BUUF office during office hours at 658-1710. The bulletin boards will be updated every 3-4 weeks by her. Committees will be highlighted on a rotating basis. If you have an event you want highlighted, it is best to plan ahead. Several months ahead are a good idea so that Nancy can plan out what is to be highlighted in a fair manner. Some months we have a lot of information to get out to congregants and others, not so much. Nancy has sole discretion as to what will be highlighted each month. She will make every effort to be fair, objective and will rotate information to keep it fresh and visually interesting

1. Items to be included in the bulletin boards must be received by Nancy by the 3rd Tuesday of the month. Items can be email to her or hand delivered. The size of posters is limited to 11" x 17" (for purposes of in-house printing)
2. Content may include a calendar of upcoming activities or events. Send specific information on events you wish to highlight.
3. Specific artwork, headlines, pictures are encouraged and will have preference. Please do not ask Nancy to create content.

We hope that the new bulletin boards will be a success and provide additional exposure for your committee's event or issue. Please remember the boards and these posting guidelines are a "work in progress" and adjustments/improvements no doubt will be made. As these occur, we will keep you up to date.

Thank you! *Paul Schlobohm & Cathy Carmen, Co-chairs of the Program Ministry Council (PMC)*